SAN DIEGO
MESACOLLEGE

San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes
February 20, 2018
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair (excused)	
	Kris Clark, Co-Chair	Mary Gwin
		Ed Helscher
	Leela Bingham	Linda Hensley
	Ailene Crakes	Bridget Herrin (excused)
	Monica Demcho (absent)	Charlie Lieu (excused)
	David Fierro (absent)	Pam Luster (excused)
	Donna Duchow (absent)	
	Howard Eskew (absent)	Tim McGrath (absent)
	Rob Fremland	Tina Recalde (excused)
	Sean Flores	Saloua Saidane (absent)
	Claudia Estrada	Michael Temple (absent)
	Support: Anda McComb	Guest:

Agenda Item A: **Call to Order:** By Kris Clark at 3:38 p.m. in MC 211B.

DISCUSSION	**Approval of February 06, 2018 Minutes** • The minutes draft was emailed to COA prior to the meeting for review. • The minutes were M/S by Leela Bingham and Mary Gwin and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Post approved minutes to the COA website.	• Mona King	• Before next meeting

Agenda Item B: **DOC Reports (None)**

DISCUSSION	None.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item C: Continuing Business

DISCUSSION	**Public Access to Assessments – No Report** **ILO Survey (Bridget) (standing item)** Needs to be redone, use a smaller workgroup to draft it. - We have scheduled a meeting with the work group (Volunteers: Bridget, Madeleine, Kris, Alanna, Linda, Leela) to determine the best way to collect data. We will hold our first meeting on March 1. • **SLO Symposium Feb 9 at Costa Mesa , report out** - The location was Orange Coast College - Covers the following topics: program review and institutional standards, SSOs and SSPOs, SLO process and integrated planning, etc.. - The success at which people are using canvas to gather data on outcomes. Coastline College only uses canvas for their ILOs. Canvas is designed to attach outcomes to assessments that you are doing in the class and that data is available to be pulled out. - From a faculty perspective, it seemed beneficial. - Can we get our tech people to do what their tech people do? If they were able to come here and give us a presentation, we would be able to see how they do it and see what questions we might have for our tech people. - Cuesta College and Coastline College are both using Portfolium – and electronic portfolio – it is what talks to Canvas. - It would be good to bring both colleges and Canvas in for a demo. - Someone who has been helping on the Canvas platform shared some of the things you can do on it. - With a press of a button you can map your assessment to the outcomes. - You can determine for a course what kind of mastery a student should have in terms of if it is an entry course or capstone course - You can look at the progress of each student for each outcome and it will give you feedback about where they are in the process. - Using one platform would be beneficial for both the campus and district. • **Program Review 2018-19 OA questions** - Because of the comprehensive program review next year, we might want to discuss changing the questions so they're more comprehensive as well so we are not looking at data from next year but from the first half of the cycle.

	- What outcome sources were assessed? What have these assessments revealed about your courses? Based on your assessments have you identified any resource needs? - What course outcomes have been assessed to this point in the cycle including your plans for next year? - Instead of using "course outcomes" use "course learning outcomes" - What are we trying to get with question 1? Where you are in the cycle. - What about asking for the schedule of assessments instead? Are you on schedule? What program outcomes have been assessed? What does this reveal about your department? What problems or issues were identified and what changes do you have? Are you on target with your assessment? - Move Question 6 to number 1 and have them attach a schedule of assessment. - Should we ask about program review separately? - If issues were identified in your department outcomes dialogue, do you have plans for implementing changes? - Maybe have a dropdown for "resource needs" - Is it appropriate to ask what program outcomes have been assessed? - What if we work backwards? What is our goal with this?

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Revamp the ILO survey	• Kris, Linda, Madeleine, Alanna and Leela	• Two weeks

Agenda Item D: New Business

DISCUSSION	• **How other colleges assess ILOs** - Came up with 4 different colleges that use different practices - Mission Colleges uses self-assessment. They are also doing an ILO assessment via their SLO mapping. The document they have with their SLO assessment breaks things down and uses the CLO information to provide numbers. - El Camino College does an in-house process. They utilize courses that are linked to ILOs. They created a common rubric and then instructors that wanted to participate in the ILO of data collection replace the rubric that they would normally use with the ILO rubric and submitted that at the end of the semester. - Laney College: All faculty are required to use a rubric that can be in addition to what they turn in for their own department's purposes. You would pick the rubric appropriate to your department and then submit it. - Cuesta College has an electronic questionnaire sent to students. • **OA Institute 2018, June 10-14** -

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

• Provide links from the assessment institute NILOA conference	• Kris Clark	• ASAP
• Post the links from Kris on the Outcomes Assessment web page	• Anda McComb	• ASAP
• Review program review assessment questions	• All committee members	• Next committee meeting

Agenda Item E: Announcements / Adjournment

DISCUSSION	Next meeting: March 6, 2018
	Retreat April 6, 2018

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Agenda Item F: Adjournment

DISCUSSION	• Meeting was adjourned by Kris Clark at 5:00 p.m.	

Submitted by: Sahar King, Senior Secretary
Approved on: