

SAN DIEGO MESA COLLEGE

Committee on Outcomes and Assessment

Minutes

5.20.25

4:00 – 5:00 PM

Zoom ID: 876 9601 0293

Attendees

Liza Rabinovich, Hai Hoang, Andrew Hoffman, Saloua Saidane, Ashanti Hands, Larry Maxey, Amanda Johnston, Ayana Woods, Monica Romero, Katie Palacios, Miguel Murillo Ayala, Michael Temple

A. Call to Order

1. Liza Rabinovich called the meeting to order at 4:00pm
2. Olivia Pryor was introduced as the new Project Assistant for IE.

B. Approval of Agenda 5.20.25

Motion to Approve: Andrew Hoffman

Seconded by: Miguel Murillo Ayala

Outcome: Approved

C. Approval of Minutes:

Motioned: Amanda Johnston

Seconded: Andrew Hoffman

Abstained: Katie Palacios

Approval: Approved

D. Communication Loop

1. Updates from Members

- Andrew Hoffman shared that he relayed information to Chairs and the Academic Senate encouraging the submission of outcomes by June 30—sooner if possible.
- Andrew also noted this would be his last meeting and shared reflections on how working with the committee has benefited his own understanding of outcomes-based approaches.
- Saloua Saidane announced her upcoming retirement and shared her appreciation for the work being done.

2. **Membership Changes:**

- Olivia Pryor (new Project Assistant) introduced
- Saloua retiring
- Andrew Hoffman attending final meeting
- Possible new member in Fall: José Parral from Architecture (recently graduated from NFI)

3. **Follow-up on Outcomes Assessment Work**

- Encouragement to submit best practice examples tied to learning outcomes before summer.

4. **Updates from Co-Chairs**

- The combined Outcomes Assessment & Program Review Kickoff is scheduled for August 29.
- Format: Hyflex
- Catering: Lunch provided by Lorenze Legaspi
- Outcomes were presented at PCAB Retreat and Academic Senate on May 12.
- Internal Report Timeline:
 - Jan–Mar: Outline and evidence collection
 - Apr: Draft presented for feedback
 - May: Shared at PCAB & Senate
 - Summer: Finalize report and embed evidence
 - Aug: Present at Flex Week and Convocation
 - Sep 15: Internal Mesa deadline
 - Oct 1: ACCJC submission deadline

E. Continuing Business

Internal Report Development & Outcomes Assessment Follow-Up

- Co-Chairs reiterated the internal report development process and its alignment with the timeline presented at PCAB and Academic Senate.
- Emphasis was placed on the importance of submitting assessment examples and reflections tied to student learning outcomes.
- Continued encouragement for faculty and departments to document assessment work and submit artifacts prior to the summer break.

Combined Kickoff Planning (August 29)

- Planning for the joint Outcomes Assessment and Program Review Kickoff event continued.
 - Format: Hyflex delivery (in-person and online)
 - Hosted lunch coordinated with Lorenze Legaspi
 - Purpose: Streamline and align outcomes assessment with program review processes for the new academic year.

Membership and Succession

- Acknowledged the departure of long-serving members and anticipated additions for fall.
- The committee discussed ongoing efforts to maintain institutional knowledge and support new members, especially considering retirements and transitions.

F. New Business

1. Outcomes Improvement and Effectiveness – *Tabled* for future meeting.
2. CLO Questions:
3. Discussed alignment between course-level outcomes and program-level outcomes.
4. Identified need for clearer definitions and examples in the Outcomes Handbook.
5. Cycle Timeline – 4 Year vs. 6 Year:
6. Briefly discussed pros and cons of shortening vs. extending the cycle.
7. Feedback from faculty suggests that a longer cycle may reduce meaningful engagement.
8. Further discussion will take place in future meetings to explore options.
9. Canvas (Standard 2.6, 2.9):
10. The group reviewed how Canvas can support outcomes tracking aligned with Standards 2.6 and 2.9.
11. Mentioned the potential for Canvas Outcomes mapping to help assess disaggregated data for equity purposes.

G. Announcements & Resources

Next Meeting: September 2, 2025

Resources Shared:

- Membership List for 2025–2026
- Meeting Schedule 2025–2026

- San Diego Mesa Accreditation Website
- ACCJC Accreditation Standards – 2024
- Outcomes Assessment Handbook
- Syllabus Review Process Guide

H. Action Items / Next Steps

- Submit best practices before summer
- Stay on track for internal Sept 15 and external Oct 1 report deadlines

Adjournment

- The meeting adjourned at 4:55pm

Minutes Submitted By: Olivia Pryor

Approval Date: September 2nd, 2025