

Table 1. Criteria for Funding Sources – Please support your S.M.A.R.T. goals on the Goals Matrix by addressing the criteria that correspond to the selected funding source(s).

Funding Source	Criteria
Classified Staff	<p>Answer each of the following questions:</p> <ol style="list-style-type: none"> 1. What is the percentage of total FTE, including filled, vacant, and frozen positions, that has been filled for each of the most recent five academic years? 2. Are there currently any vacant or frozen positions in the department/service area? If so, list the following for each and every vacant or frozen position in the department/service area: <ol style="list-style-type: none"> a. Position classification b. FTE and contract type, i.e., 10-month, 11-month, 12-month, seasonal c. # of months, how long the position has been vacant/frozen d. Short description of the desk duties e. Method(s) by which the duties have been performed, i.e., by another staff member, a supervisor, or have ceased to occur. What has been the impact of this on the department/service area? 3. How has the program/service area changed over the most recent five academic years (i.e. growth, additional services, reorganization) that warrants a new staff position? Use data including, but not limited to, enrollment and productivity data, staffing studies, volume of students or employees served, total comp time accrued, number of NANCE, hourly, interns, volunteers and student workers, services provided, and functions. 4. What is the desk description (duties and responsibilities) for the requested position and how are these integral to the functioning of the program/service area? 5. How are the duties of the requested position currently being performed, if at all? What has been this impact of this on the program/service area? 6. How would this position's main duties directly support an administrator, manager, faculty or course?
Faculty Position	<p>Address each of the following criteria:</p> <ol style="list-style-type: none"> 1. Departments and schools requesting tenure-track positions should show how the requested position and/or the program to which it is attached will help the College meet its stated mission, vision, and values. Include data to document your request. 2. Departments and schools requesting tenure-track positions should explain, where appropriate, how the requested position is necessary for your program to meet its goals. Include data to document your request. 3. Departments and schools requesting new tenure-track hires should explain, where appropriate, how such hiring will help to maintain the College's broad array of programs. Requests should include relevant enrollment figures and meaningful enrollment trends, projections, and any other pertinent data. Include data to document your request. 4. Departments seeking to replace adjunct faculty with tenure-track hires should show how such hires will improve the quality of the department. These requests should explain how the new teaching arrangements would reduce the need for adjuncts. Discuss how the "non-classroom duties" that are not being met by current contract faculty will be met by this new position. Include data to document your request. 5. When requesting new tenure-track hires, departments and schools should consider new programmatic possibilities that will harness existing strengths and/or identify new directions. Both internal and external information and data should be used to support requests. Cooperation among departments and schools is encouraged. Include data to document your request.

Equipment	<p>Select any and all that apply:</p> <ol style="list-style-type: none"> 1. Health and Safety 2. Accreditation, Licensure, Mandated by Law 3. College-wide 4. Replacement 5. Instructional Support 6. Faculty/Students
Facilities	TBD
Perkins <i>Note: Perkins funding is for Career Technical Programs and Services</i>	<p>Respond to each of the following criteria:</p> <ol style="list-style-type: none"> 1. Address how the program will strengthen academic and career technical skills of students through integration. 2. Address how the program will link CTE secondary and postsecondary programs (at least 1 program of study). 3. Address how the program will provide students with strong experience and understanding in all aspects of an industry. 4. Address how the program will develop, improve, or expand the use of technology 5. Address how the program will provide professional development. 6. Address how the program will evaluate programs with emphasis on special populations. 7. Address how the program will initiate, improve, expand, and modernize quality programs. 8. Address how the program will provide activities, services, and be of sufficient size, scope, and quality 9. Address how the program will prepare special populations for high skill, high wage, or high demand, occupations. 10. Provide a detailed budget that corresponds to the 9 requirements of Perkins IV. 11. Include a list of current advisory committee members and the dates of the last two meetings. <p><i>The Perkins application process is subject to any state or federal changes regarding this grant funding. Application details will be provided by Dean Fritch (Perkins Dean) during the Fall Semester. In addition to the application, a prioritized Budget Sheet must be provided.</i></p>
Supplies/Materials	TBD